

Finance Committee Meeting

May 9, 2012 7:30 PM
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Chris Smith, Chairman
Craig Schultze, Vice Chairman
Rich Molloy, Clerk
Bud Drummey
Peter Jurmain
Doug Riley
Jim Smith
Susan Vecchi
Charles Aspinwall, Town Administrator
Charles Vecchi, Board of Selectmen
James McCaffrey

Chris Smith called the meeting to order at 7:30 PM.

Article Reconsiderations/Recommendation:

Article #22 Well Improvements:

This article is for improvements to Wells #3 & 4. Barbato Construction Company, Inc won the bid as follows:

Design, permitting and bidding:	\$ 29,900.00
Asbestos removal – estimated:	\$ 5,000.00
Construction administration, inspection & startup:	\$ 21,500.00
SCADA integrating:	\$ 4,800.00
Propane tanks:	\$ 2,500.00
Construction:	<u>\$213,034.00</u>
Subtotal:	<u>\$276,734.00</u>
5% Contingency:	<u>\$ 15,000.00</u>
Total:	<u>\$291,734.00</u>
Appropriation:	(\$260,000.00)
Total:	<u>\$ 31,734.00</u>
Town Meeting Article Total:	<u>\$ 32,000.00</u>

Town counsel will review the bid documentation and if the bid is disqualified the next lowest bidder will be awarded the project.

Rich Molloy made a motion to recommend approval of Article #22 Well Improvements in the amount of \$32,000.00; Susan Vecchi seconded. Vote: 8/0 motion carries.

Rich Molloy made a motion to recommend funding Article #22 Well Improvements through borrowing; Susan Vecchi seconded. Vote: 8/0 motion carries.

Article #5 Wage Increases:

Funding for this article must be reconsidered. A portion of the total will be paid from water and sewer funds.

Craig Schultze made a motion to reconsider Article #5 Wage Increases funding; Susan Vecchi seconded. Vote: 8/0 motion carries.

Craig Schultze made a motion to recommend funding Article #5 Wage Increases: \$30,766.84 from taxation, \$1,234.24 from Water Retained Earnings and \$995.36 from Sewer Retained Earnings for a total of \$32,996.44; Peter Jurmain seconded. Vote: 8/0 motion carries.

Article #7 Water Enterprise Fund Budget:

Craig Schultze made a motion to recommend funding Article #7 Water Enterprise Fund Budget in the amount of \$856,864.01 from Water Enterprise Funds; Rich Molloy seconded. Vote: 8/0 motion carries.

Article #8 Sewer Enterprise Fund Budget:

Craig Schultze made a motion to recommend funding Article #8 Sewer Enterprise Fund Budget in the amount of \$993,388.26 from Sewer Enterprise Funds; Susan Vecchi seconded. Vote: 8/0 motion carries.

Article #19 DPW Van:

Craig Schultze made a motion to recommend funding Article #19 DPW Van from Water and Sewer Retained Earnings in the amount of \$26,000.00; Susan Vecchi seconded. Vote: 8/0 motion carries.

Article #6 Operating Budget – Line #8 Debt Services:

Borrowing on the landfill was renewed and the interest is \$350.00 less.

Rich Molloy made a motion to reconsider Article #6 Operating Budget – Line #8 Debt Services and Article #6 Total; Susan Vecchi seconded. Vote: 8/0 motion carries.

Craig Schultze made a motion to recommend Article #6 Operating Budget – Line #8 in the amount of \$380,088.79; Susan Vecchi seconded. Vote: 8/0 motion carries.

Craig Schultze made a motion to recommend Article #6 Operating Budget Total in the amount of \$23,161,159.89; Peter Jurmain seconded. Vote: 8/0 motion carries.

Craig Schultze made a motion to reconsider Article #6 funding; Susan Vecchi seconded. Vote: 8/0 motion carries.

Craig Schultze made a motion to recommend funding Article #6 in the amount of \$23,161,159.89 as follows:

Taxation:	\$22,728,188.72
Ambulance Fund Transfer:	\$ 235,000.00
Perpetual Care Interest Transfer:	\$ 1,000.00
Cemetery Lot Sales Transfer:	\$ 10,000.00
Cell Tower Rent Transfer:	\$ 35,000.00
Septic Betterment Transfer:	\$ 85,739.00
FY11 Additional State Aid Transfer:	\$ 64,029.00
Bond Premium Transfer:	\$ 2,203.17

Peter Jurmain seconded. Vote: 8/0 motion carries.

Article #42 CPC Budget and Fund Reservations:

Craig Schultze made a motion to reconsider Article #42 CPC Budget and Fund Reservations; Susan Vecchi seconded. Vote: 8/0 motion carries.

Craig Schultze made a motion to recommend Article #42 as follows:

FY Committee Administrative Expense:	\$ 6,534.00
From Undesignated Fund Balance for Short Term Debt:	\$50,382.00
From Open Space Reserve for Short Term Debt:	\$ 9,618.00
From Open Space Reserve for Short Term Debt Interest:	\$ 3,450.00
FY13 Historic Resources Reserve:	\$13,068.00
FY13 Community Housing Reserve:	\$13,068.00
FY13 Open Space Reserve:	\$ 0
Budgeted Reserve:	\$80,000.00

Peter Jurmain seconded. Vote: 8/0 motion carries.

Pre-Town Meeting - Public Hearing:

Rich Molloy made a motion to open Pre-Town Meeting – Public Hearing; Peter Jurmain seconded. Vote: 8/0 motion carries.

- Article #1 Elections
- Article #2 Additional Expenses – This article will replenish the Reserve Fund account for unforeseen costs for the library project contamination and a lawn mower for Oak Grove Farm.
- Article #3 Unpaid Bills – This article will pay bills from prior fiscal years.
- Article #4 Personnel Plan Amendments – This article is necessary due to the forming of a new union and an adjustment to call firefighter wages.
- Article #5 Wage Increases – This article will fund contractual and non union personnel cost of living increases.
- Article #6 This article will fund the Operation Budget with level staff and some restorations.
- Article #7 Water Enterprise Fund – This article will fund the water budget.
- Article #8 Sewer Enterprise Fund – This article will fund the sewer budget.
- Article #9 Unfunded Health Insurance Liability – This article is recommended for dismissal.
- Article #10 Stabilization Fund – This article is recommended for dismissal. \$100,000.00 was added back to the fund at the November 2011 Town Meeting.
- Article #11 Audit – This article funds the annual audit of the municipal and school department's operations and is a mandatory expense.
- Article #12 Unemployment – This article funds unemployment claims.
- Article #13 Fire Department Ladder Truck Replacement – This article is recommended for dismissal.
- Article #14 Fire Department Chief's Vehicle Replacement – This article will fund the replacement of the chief's vehicle.
- Article #15 Mobile Data Terminals – This article will fund MDTs to help the Police Department respond to road stops, etc.
- Article #16 Police Cruisers – This article is recommended for dismissal.
- Article #17 Chapter 90 Funds – This article funds road improvements.
- Article #18 Local Road Improvements – This article will fund critical road improvements.
- Article #19 DPW Van – This article will fund the replacement of a 2004 Crown Victoria for the water and sewer department.
- Article #20 DPW Trailer – This article will fund the purchase of a new trailer used to transport equipment.
- Article #21 Forest Road Water Main Replacement – This article will replace the unlined water main on Forest Road and repair the road. This article will be funded by borrowing.
- Article #22 Well Improvements – This article will fund improvements to Wells #3 & 4.
- Article #23 Pleasant Street Sidewalk and Road Improvements – This article is recommended for dismissal; funds are not available at this time.
- Article #24 Daniels Street Sidewalk and Road Improvements – This article is recommended for dismissal; funds are not available at this time.
- Article #25 Tree Nursery II – This article will fund the second phase of the tree nursery project which disposes of the town's street sweepings.

Article #26 Geographic Information System – This article is recommended for dismissal; funds are not available at this time.

Article #27 Treasurer’s Office Security Window – This article is recommended for dismissal; current fiscal year funds could be used to fund this article.

Article #28 Treasurer’s Office Drop Box – This article is recommended for dismissal; current fiscal year funds could be used to fund this article.

Article #29 Painting and Roof Repair to the Veterans Memorial Building – This article will fund painting the gym and repair the roof that is leaking.

Article #30 Police/Fire Station Renovation Design – This article is recommended for dismissal; not enough information is available at this time.

Article #31 Veterans Memorial Building Masonry/Brick Repair – This article is recommended for dismissal; not enough funds available at this time.

Article #32 DPW Ventilation and Heating System – This article is recommended for dismissal. Funds from the FY12 Snow & Ice budget will be used to fund this article.

Article #33 DPW Salt Shed Doors – This article is recommended for dismissal. Funds from the FY12 Snow & Ice budget will be used to fund this article.

Article #34 School Bus Lease – This article will fund the fifth year of a five year lease for school buses.

Article #35 School Computer Purchase/Lease – This article will fund replacing hardware and software in the amount of \$40,000.00 and the purchase of iPads in the amount of \$20,000.00.

Article #36 Clyde Brown School Carpet Replacement and Asbestos Tile Removal – This article will fund these renovations.

Article #37 Medicaid Billing – This article funds contracting out the annual Medicaid billing.

Article #38 School Curriculum – This article will fund updating math textbooks at the middle school and pre-calculus and algebra II at the high school.

Article #39 Rescind Borrowing Authority – This article rescinds the borrowing authority on projects that have been completed or cancelled.

Article #40 Reauthorize Revolving Funds – This article authorizes the maximum dollar amount allowed for numerous revolving funds.

Article #41 Board of Health Appointment Authority – This article authorizes the Board of health to appoint any of its members to another Town office or position.

Article #42 Community Preservation Fund Budget and Reservations – This article funds the the CPC administrative expenses, CPC projects and other expenses.

Article #43 Millis Heights Donation – This article accepts the small piece of property from the owner.

Article #44 Zoning By-Law Amendment – This article amends the town’s flooding map by-laws.

Article #45 Millis Professional Firefighters Association – This article is recommended for dismissal; a contract has not been reached.

Article #46 Library Project Contamination – This article will fund monitoring and testing at the library project site.

Article #47 Service Employees International Union – This article is recommended for dismissal; a contract has not been reached.

Article #48 School Committee Authorization – This article allows the School Committee to enter into a power purchase contract.

Scott Fuzy, 15 Stony Brook Drive asked if there were plans to expand the schools. Chris Smith explained \$15,000.00 was appropriated for a Space Needs Study and it is up to the School Committee to bring plans, etc. to the Board of Selectmen and Finance Committee.

Craig Schultze made a motion to close Pre-Town Meeting – Public Hearing; Susan Vecchi seconded. Vote: 8/0 motion carries.

Old Business/New Business:

Chris Smith made a motion to recommend payment to Our Town Publishing in the amount of \$3,637.50 for printing of the town's Finance Report; Susan Vecchi seconded. Vote: 8/0 motion carries.

Announcement:

Rich Molloy: The Downtown Development Steering Committee will meet on May 23, 2012 at 7:30 PM in the Veterans Memorial Building Gymnasium to discuss the development of the Ann & Hope, GAF and Herman Shoe properties. All residents and business owners are encouraged to attend.

Minutes Approval:

Rich Molloy made a motion to accept the May 2, 2012 meeting minutes as written, Susan Vecchi seconded. Vote: 8/0 motion carries.

Upcoming Meeting Schedule:

May 14, 2012 6:30 PM
Middle/High School, Room #104

June 27, 2012 7:30 PM
Veterans Memorial Building, Room 229

Adjourn:

Susan Vecchi made a motion to adjourn the meeting at 8:55 PM; Rich Molloy seconded. Vote 8/0 motion carries.

Respectfully submitted,
Deirdre Gilmore